

**Democratic Services**

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25 September 2018

## **SUMMONS TO ATTEND**

**MEETING:** FINANCE & MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

**PLACE:** COMMITTEE ROOM 1, COUNCIL OFFICES, WOODGREEN,  
WITNEY

**DATE:** WEDNESDAY 3 OCTOBER 2018

**TIME:** 2.00 PM

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Members of the Committee

Councillors: Derek Cotterill (Chairman); Alex Postan (Vice-Chairman); Alvin Adams, Alaa Al-Yousuf, Louise Chapman, Julian Cooper, Charles Cottrell-Dormer, Pete Dorward, Duncan Enright, David Harvey, Ed James, Kieran Mullins, Geoff Saul and Guy Wall

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### **RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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## **A G E N D A**

- 1. Minutes of the meeting held on 11 July 2018 (previously circulated)**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

- 4. Participation of the Public**

Purpose:

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**5. Main Points from the Last Meeting of the Committee and Follow up Action (Report of the Chairman of the Committee – copy attached)**

Purpose:

To consider the main points arising from the meeting of the Committee held on 11 July 2018 and to update the Committee on the follow up action which has been taken.

Recommendation:

That the report be noted.

**6. Committee Work Programme 2018/2019 (Report of the Head of Democratic Services – copy attached)**

Purpose:

To provide the Committee with an update on the Work Programme for 2018/2019.

Recommendation:

That the Committee notes the progress with regard to the Work Programme for 2018/2019.

**7. Cabinet Work Programme (Report of the Head of Democratic Services – copy attached)**

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 18 September 2018.

Recommendation:

That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme.

**8. Rural Broadband Project Update (Report of the Group Manager Business Support Services – copy attached)**

Purpose:

To update the Committee on the progress of the Superfast Broadband project to date.

Recommendation:

That the report be noted.

**9. General Data Protection Regulation (GDPR) Update (Report of the Group Manager Business Support Services – copy attached)**

Purpose:

To provide the Committee with an update on actions being undertaken as part of the Council's implementation of the new legislation relating to data protection and information security management.

Recommendations:

- (a) That the report be noted; and
- (b) That regular progress reports be submitted in relation to the progress being made against the agreed Action Plan.

**10. Investment in Ubico Fleet Hire Scheme (Report of the Group Manager, Council Advisory Services – copy attached)**

Purpose:

To seek one-off funding for the trial of an invest to save initiative to create a Ubico fleet pool.

Recommendation:

That the Committee considers the proposal outlined in the report and provides the Cabinet with its views.

**11. Action Plan for the Delivery of Affordable Housing associated with the Oxfordshire Housing and Growth Deal (Report of the Chief Finance Officer – copy attached)**

Purpose:

To consider a proposal which will support the Council's objective of accelerating the delivery of affordable housing in the District.

Recommendation:

That the Committee considers:

- (a) The principles of establishing a Revolving Credit Facility with Cottsway Housing;
- (b) The principle of including provision for a Revolving Credit Facility of £10 million for delivery of affordable housing in the District within the next update to the Capital Programme, Capital Strategy and Treasury Management Strategies; and
- (c) The principle of delegating the negotiation of the detailed terms for the transaction to the Head of Paid Service in consultation with the Chief Finance Officer, Monitoring Officer, Leader of the Council and the Cabinet Member for Resources.

**12. Treasury Management Activity and Performance 2018/19 (Report of the Chief Finance Officer – copy attached)**

Purpose:

To advise members of treasury management activity and the performance of internal and external fund managers for the period 1 April to 31 August 2018.

Recommendation:

That the report be noted.

**13. Quarter One Performance Indicators 2018/19 (Report of the Group Manager, Council and Company Support – copy attached)**

Purpose:

To provide information on the Council's performance as at the end of Quarter 1 2018/2019.

Recommendation:

That the report be noted.

**14. Members' Questions**

Purpose:

To receive questions from Members relating to the work of this Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer.

Recommendation:

That Members' questions be dealt with as appropriate.



Giles Hughes  
Head of Paid Service